

Request Summary Report

PR-2017-00359 / LO - Employee

Track:	Default	Date on Request:	2017-04-17
Perfected:	2017-04-17	Date Initially Received:	2017-04-17
Due:	2018-07-03	Requester File Ref. #:	
Completed:	2018-06-05	Jacket Number:	
Officer Assigned:	O'Shea, Lynn	Request Transferred In:	No
Decision Maker:	O'Shea, Lynn	Response Time:	285
Deadline:	295		

Summary: all records related to the following employees: Edward Fontelar, Mark Megale, Deborah Conley-Staerk, Walter Robina, Yordanos Bitsuamlak, Grace Kwanyah, Vivian Pacleb, Tammara Vermes, Carmen O'Toole, and Michael Mitzel

Request Text: the following persons were employed by the university of washington: Edward Fontelar, Mark Megale, Deborah Conley-Staerk, Walter Robina, Yordanos Bitsuamlak, Grace Kwanyah, Vivian Pacleb, Tammara Vermes, Carmen O'Toole, and Michael Mitzel.

i am requesting all records maintained by the university of washington relating or pertaining to the above named persons. my contact information and mailing address are below. i would like the records to be produced on a cd.

thank you in advance for your assistance. have a nice day.

EXTENSIONS

Extension Type	Extension Days	Extension Date
Extension 1	40	2017-05-15
Extension 2	56	2017-07-12
Extension 3	40	2017-09-29
Extension 4	20	2017-11-29
Extension 5	29	2017-12-28
Extension 6	30	2018-02-09
Extension 7	30	2018-03-26
Extension 8	30	2018-05-07

EXEMPTIONS

Exemption Type	Number Of Times	Statutes Applied
HIPAA	289	
RCW 42.56.050	1015	
RCW 42.56.070(1)	333	
RCW 42.56.210	279	
RCW 42.56.230(1)	279	
RCW 42.56.230(3)*	1014	
RCW 42.56.230(3)***	168	
RCW 42.56.230(5)	100	
RCW 42.56.250(1)	114	
RCW 42.56.250(2)	142	
RCW 42.56.250(4)	300	

Request Summary Report

PR-2017-00359 / LO - Employee

RCW 42.56.420(4)	3
RCW 5.60.060(2)(a)	43
RCW 70.02.020(1)	280

FEEES

Date	Transaction Type	Fee Type	Unit Cost	Quantity	Charge	Payment
2017-06-09	Actual	_Disks w jewel case	\$0.36	1.00	\$0.36	
	Currency:	USD\$				
	Details:	STAGE 1				
2017-06-09	Actual	_Packaging	\$0.29	1.00	\$0.29	
	Currency:	USD\$				
	Details:	STAGE 1				
2017-06-09	Actual	_US Postage - Disc	\$1.93	1.00	\$1.93	
	Currency:	USD\$				
	Details:	STAGE 1				
2017-08-10	Actual	_Disks w jewel case	\$0.36	1.00	\$0.36	
	Currency:	USD\$				
	Details:	STAGE 2				
2017-08-10	Actual	_Packaging	\$0.29	1.00	\$0.29	
	Currency:	USD\$				
	Details:	STAGE 2				
2017-08-10	Actual	_US Postage - Disc	\$1.93	1.00	\$1.93	
	Currency:	USD\$				
	Details:	STAGE 2				
2017-08-18	Payment Received	_US Postage - Disc		0.00	\$0.00	\$1.93
	Currency:	USD\$				
2018-01-19	Actual	_Disks w jewel case	\$0.36	1.00	\$0.36	
	Currency:	USD\$				
	Details:	STAGE 3				
2018-01-19	Actual	_Packaging	\$0.29	1.00	\$0.29	
	Currency:	USD\$				
	Details:	STAGE 3				
2018-01-19	Actual	_US Postage - Disc	\$3.00	1.00	\$3.00	
	Currency:	USD\$				
	Details:	STAGE 3				
2018-03-05	Actual	_Disks w jewel case	\$0.36	1.00	\$0.36	
	Currency:	USD\$				
	Details:	STAGE 4				
2018-03-05	Actual	_Packaging	\$0.29	1.00	\$0.29	
	Currency:	USD\$				
	Details:	STAGE 4				
2018-03-05	Actual	_US Postage - Disc	\$3.00	1.00	\$3.00	
	Currency:	USD\$				
	Details:	STAGE 4				
2018-03-22	Payment Received	_Disks w jewel case		0.00	\$0.00	\$0.36
	Currency:	USD\$				
2018-03-22	Payment Received	_Packaging		0.00	\$0.00	\$0.29
	Currency:	USD\$				
2018-03-22	Payment Received	_US Postage - Disc		0.00	\$0.00	\$3.00
	Currency:	USD\$				

Request Summary Report

PR-2017-00359 / LO - Employee

Balance Due: \$0.00

ACTIVITY

Action	Contact	Created	Due	Completed	On Hold	Elapsed
Case Closed - Redactions/Exemptions Comments:	Requester	2018-06-05		2018-06-05	No	0
AddExtensionReminder Comments:	Requester	2018-05-07	2018-06-19	2018-06-05	No	20
		closed, not sent.				
AddExtensionReminder Comments:	Requester	2018-03-26	2018-05-07	2018-05-07	No	30
Staged Release - Redactions Comments:	Requester	2018-03-05		2018-03-05	No	0
		STAGE 4				
Invoice Sent Comments:	Requester	2018-03-05	2018-03-26	2018-03-22	No	13
		stage 4 invoice				
AddExtensionReminder Comments:	Requester	2018-02-09	2018-03-26	2018-03-26	No	30
Staged Release - Redactions Comments:	Requester	2018-01-19		2018-01-19	No	0
		STAGE 3				
Invoice Sent Comments:	Requester	2018-01-19	2018-02-09	2018-01-26	No	5
		Stage 3 invoice				
AddExtensionReminder Comments:	Requester	2017-12-28	2018-02-09	2018-02-09	No	29
AddExtensionReminder Comments:	Requester	2017-11-29	2017-12-28	2017-12-28	No	20
		Completed by CP while LO out of office.				
AddExtensionReminder Comments:	Requester	2017-09-29	2017-11-29	2017-11-29	No	40
ConsultExternal Comments:	Office of the Attorney General - GARLAND, Nancy	2017-08-22	2017-12-08	2017-12-08	No	74
		Per TE asked Nancy re: PHI-laden records on 8/22. PC w/Nancy on 8/28, some records may be exempt under ADA; Nancy will do more research and follow up. >> As of 10/20, Nancy still researching. >> Initial conclusions/memo on 11/27 (see attached). Perry has further questions on 11/27, is extending deadline for advice from Nancy to 12/8. >> On 12.8 Nancy sent email. Waiting for decision from Eliza. >> Per Eliza, Tisa, and Perry, re-review remaining records w/regards to ADA. Numerous questions/documents.				
Staged Release - Redactions Comments:	Requester	2017-08-10		2017-08-10	No	0
		STAGE 2				
Invoice Sent Comments:	Requester	2017-08-10	2017-08-31	2017-08-18	No	6
		STAGE 2				
Note to File Comments:	Office of Public Records - O'SHEA, Lynn	2017-08-10		2017-08-10	No	0
		Per Meg, health info not exempt unless highly offensive, regardless of whether patient treated at UWMed entity.				
AddExtensionReminder Comments:	Requester	2017-07-12	2017-09-29	2017-09-29	No	56
		ext per EAS, need to receive advice form AG on ADA question.				
PartialResponse Comments:	UW Medicine - FISCHER, Lauren	2017-06-15		2017-06-15	No	0
		UWM 6-A, 6-B, 7, & 8 via OneDrive from Amy Robles				

Request Summary Report

PR-2017-00359 / LO - Employee

Note to File	Office of Public Records - O'SHEA, Lynn	2017-06-15	2017-06-15	No	0
Comments:	LIT HOLD LITIGATION HOLD				
Staged Release - Redactions	Requester	2017-06-09	2017-06-09	No	0
Comments:	STAGE 1				
Invoice Sent	Requester	2017-06-09	2017-06-30	2017-06-13	No 2
Comments:					
PartialResponse	UW Medicine - FISCHER, Lauren	2017-06-08	2017-06-08	No	0
Comments:	UWM 4 & UWM 5				
PartialResponse	UW Medicine - FISCHER, Lauren	2017-05-26	2017-05-26	No	0
Comments:	third install, via OneDrive from Amy				
PartialResponse	UW Medicine - FISCHER, Lauren	2017-05-24	2017-05-24	No	0
Comments:	second install, via OneDrive from Amy				
AddlExtensionReminder	Requester	2017-05-15	2017-07-12	2017-07-12	No 40
Comments:					
PartialResponse	Human Resources, Administration - ALICESUN, Ebonie	2017-05-08	2017-05-08	No	0
Comments:	HR sent partial response				
PartialResponse	UW Medicine - FISCHER, Lauren	2017-05-03	2017-05-03	No	0
Comments:	On 5.3 UWM shared install 1				
Search Extension	Human Resources, Administration - ALICESUN, Ebonie	2017-05-02	2017-05-19	2017-06-05	No 23
Comments:	On 5.2 HR needs ext to May 16 >> On 5.5 HR needs ext to May 19				
Search Extension	UW Medicine - FISCHER, Lauren	2017-05-02	2017-06-16	2017-06-20	No 34
Comments:	ext needed per PC w/Amy Robles				
PartialResponse	Human Resources, Administration - ALICESUN, Ebonie	2017-05-01	2017-05-01	No	0
Comments:	On 5.1 HR sent more records				
Search Extension	Payroll, UW - MANEKIA, Cheryl	2017-04-28	2017-05-05	2017-05-04	No 4
Comments:	Payroll needs until May 5				
PartialResponse	Payroll, UW - MANEKIA, Cheryl	2017-04-27	2017-04-27	No	0
Comments:	On 4.27 Payroll sent first record				
PartialResponse	Human Resources, Administration - ALICESUN, Ebonie	2017-04-26	2017-04-26	No	0
Comments:	On 4.26 HR sent first install				
Note to File	Compliance and Risk Services - SPUNG, Shari	2017-04-25	2017-04-25	No	0
Comments:	Shari Spung wants copy of records				
Extension Reminder	Requester	2017-04-24	2017-05-15	2017-05-15	No 15
Comments:					
Clarification Requester	Requester	2017-04-24	2017-05-08	2017-04-28	No 4
Comments:	clarification email re 3 requests >> On 4.26 requester replied repeating request language. >> LO replied to say thank you only. Per MGM, will search for normal employment records.				
Note to File	Compliance and Risk Services - SPUNG, Shari	2017-04-18	2017-04-18	No	0
Comments:	Notified Shari Spung. Per Shari, sent copies of 3 requests to SAAG working on case, Jayne Freeman @ jfreeman@kbmlawyers.com.				
SearchRecords	Human Resources, Upper Campus - KORNBERG, Mindy	2017-04-18	2017-05-02	2017-06-05	No 33
Comments:	Final installment on 6/5 via CD with records for another request also. >> Emails & attachments in HR 6.5 were provided out of order.				

Request Summary Report

PR-2017-00359 / LO - Employee

SearchRecords	UW Medicine - OLIVER, Lori	2017-04-18	2017-05-02	2017-06-20	No	44
Comments:	On 6/20 Amy sent UWM 9 & UWM 10 (FINAL).					
SearchRecords	Payroll, UW - MANEKIA, Cheryl	2017-04-18	2017-05-02	2017-05-04	No	12
Comments:	On 5.4 Payroll sent recs					
SearchRecords	UW Bothell - YEIGH, Wolf	2017-04-18	2017-05-02	2017-06-15	No	41
Comments:	Therese Grant confirmed she will answer for Bothell Therese corrected employee position >> On 6.15 Therese confirmed recs are complete in OneDrive					
ACKLetter	Requester	2017-04-17	2017-04-24	2017-04-24	No	5
Comments:	NEED CLARIFICATION					

CLOSING

Date Completed:	2018-06-05	Method of Access:	Copies given
Decision Communicated:	2018-06-05	Method of Delivery:	Regular Mail
Request Disposition:	Partial Grant	Other Reasons for Denial:	Not Applicable
Pages Received:	6305	Request Transferred Out:	No
Pages Reviewed:	6305		
Pages Granted:	4810		
Pages Not Relevant:	271		
Comment:			
Disposition:	Partial Grant	Release Date:	2017-06-09
Pages Reviewed:	1233	Method of Delivery:	Regular Mail
Pages Granted:	1233	Other Reasons for Denial:	Not Applicable
Pages Not Relevant:	0	Method of Access:	Copies given
Version :	First		
Disposition:	Partial Grant	Release Date:	2017-08-10
Pages Reviewed:	1204	Method of Delivery:	Regular Mail
Pages Granted:	1204	Other Reasons for Denial:	Not Applicable
Pages Not Relevant:	1	Method of Access:	Copies given
Version :	Second		
Disposition:	Partial Grant	Release Date:	2018-01-19
Pages Reviewed:	1604	Method of Delivery:	Regular Mail
Pages Granted:	1604	Other Reasons for Denial:	Not Applicable
Pages Not Relevant:	14	Method of Access:	Copies given
Version :	Third		
Disposition:	Partial Grant	Release Date:	2018-03-05
Pages Reviewed:	702	Method of Delivery:	Regular Mail
Pages Granted:	702	Other Reasons for Denial:	Not Applicable
Pages Not Relevant:	0	Method of Access:	Copies given
Version :	Fourth		
Disposition:	Partial Grant	Release Date:	2018-06-05
Pages Reviewed:	68	Method of Delivery:	Emailed
Pages Granted:	68	Other Reasons for Denial:	Not Applicable
Pages Not Relevant:	0	Method of Access:	Copies given
Version :	Final		

Request Summary Report

PR-2017-00359 / LO - Employee

Sections:

AccessPro Case Management:

AccessPro Redaction: RCW 42.56.250(2), HIPAA, RCW 42.56.250(4), RCW 42.56.230(5), RCW 70.02.020(1), RCW 42.56.230(3)***, RCW 42.56.420(4), RCW 42.56.230(3)*, RCW 42.56.070(1), RCW 42.56.250(1), RCW 5.60.060(2)(a), RCW 42.56.210, RCW 42.56.230(1), RCW 42.56.050